

Steele County CAER Minutes

May 16, 2018

6:30 PM

Location:

Owatonna Firehall

Call to Order:

Meeting was called to order at 6:30 pm by Tom Karnauskas.

Attendees:

Iris Johnson, Tom Karnauskas, Jerry Ibberson, Mike Johnson, Alec Newbowers, Sandee Hardy-Hagen, Karen Fountaine, Jamie Vogt, Lon Thiele, Rick Hager, Dee Kirchner

Routine Approvals:

- Minutes of March 21, 2018 were approved. Alec Newbowers 1st & Dee Kirchner 2nd
- Treasurer's Report - Balance \$1803.77, no expenses & was approved. Dee Kirchner 1st & Jamie Vogt 2nd

Old Business:

1. Credential Update:
 - a. A second form was added to the process for Steele County HR use. Both must be completed and turned in to Tom Karnauskas. Mike Johnson & Lon Thiele are working to make sure there is no charge to volunteers for badges. Badges must be renewed every 3 years. Both forms will be accessible on the Steele County Emergency Management website.
2. CAER shirts for members. Alec Newbowers will send a link to everyone so that they can look at shirt choices. The price depends on which shirt is selected.
 - a. Motion for CAER shirt color to be royal blue passed. Mike Johnson 1st Jerry Ibberson 2nd
 - b. Motion to use the logo that Tom Karnauskas designed that is blue with silver thread. & has a \$20 setup fee was passed. Jamie Vogt 1st Mike Johnson 2nd
 - c. Motion to allow Alec to get the setup done at Corporate Recognition once Tom Karnauskas gives him the completed logo was passed. 1st Mike Johnson 2nd Dee Kirchner
3. Bloodborne Pathogen Training:
 - a. All CAER members can take a class together using a PPT that includes a test. The test can be a verbal group effort. A signup sheet must be used to track who took the training. The training must be taken annually. Mike has the PPT.
4. The Citizen Academy is going to be scheduled for the fall.
5. The shelter contract is not done yet.
6. The Nuclear Drill was completed.
7. EOC activation drill is going to be scheduled for the fall.

New Business:

1. Karen Fountaine with Public Health wants to know how they can assure that vulnerable people are evacuated in an emergency. Mike Johnson said that first responders help those people during an event.
2. Crosswalks (checklists) for every type of event – Any group wanting the template for the checklists can stop by Mike Johnson's office to get it. Crosswalk is an excel spreadsheet that Mike developed. It can be used for any type of event and ensures that all tasks needed are completed. At some point Mike wants other groups to look over the spreadsheets.
3. Everbridge has changed. It covers only life-threatening events. It will be added back onto the Steele County Emergency Management website. Once it's ready to go an article will be in the newspaper.

Member Reports

American Red Cross

There's one member attending the Under One Roof conference in Duluth this week.

CERT

Three members attended the Scott County Disaster Exercise which covered debris removal, pet sheltering & disaster assessment. CERT is planning to hold 2 classes, pet sheltering and disaster assessment.

RACES/ARES

Activities are continuing to relocate the Amateur radio repeater. Currently waiting on a schedule from the climber to replace the antenna.

Planning continues for the annual Field Day activity the weekend of June 23/24 at the McKinley School (former Willow Creek).

A Special Event Station is being planned to coincide with the 100-year anniversary of the Free Fair at the present location.

SKYWARN

Instructors Jerry Ibberson and Dave Purscell.

We taught 3 classes in March and April with a total of 150 people.

51 in Owatonna

23 in Ellendale

76 in Kenyon

SCPH/MRC

The Minnesota Department of Health has been busy sending out information about several potential diseases affecting Minnesota residents. To view information about their concerns, see the following links:

Salmonella in eggs

<https://www.cdc.gov/Features/SalmonellaEggs/>

E. coli in romaine lettuce

<http://www.health.state.mn.us/news/pressrel/2018/ecoli050818.html>

Lyme disease

<http://www.health.state.mn.us/divs/idepc/diseases/lyme/basics.html#frequently>

In addition to the preceding disease concerns, SCPH has been preparing to conduct their annual MRC volunteer notification drill, working on the agency Continuity of Operations Plan, and planning an agency and partner exercise to be held in June

Ellendale Emergency Manager

NRHEG school held tornado drills during severe weather awareness week.

Did a Severe weather training and walk through with Whispering Oaks Senior Living in Ellendale.

Meeting Adjourned at 8:26 pm

Next Meeting at the Owatonna Fire Hall on July 18th at 6:30 pm.