

Steele County CAER Minutes  
September 19, 2012  
7:00 PM

**Location:**

Steele County EOC

**Introductions:**

**Call to Order:**

Meeting was called to order by Tom Karnauskas

**Attendees:**

Dee Kirchner, Chris Gannon, Karen Fountaine, Iris Johnson, Raymond Truelson, Roger Wencil, Tom Karnauskas, Stacy L Mielke, Barb Ruhter

**Approvals:**

Routine business review included:

1. Minutes of July 18, 2012 General Meeting were approved.
2. The Treasurer's Report was approved with a balance of \$1,800.77. A motion was made and approved to adopt a CAER policy stating that CAER will not reimburse volunteers for training expenses and mileage related to their particular volunteer agency.

**Old Business:**

Chris Gannon gave an update on the SCEM Portal. The new URL is <http://www.steelecountyemergency.com/> He reported that progress is being made but all of the work has not yet been completed.

A discussion was held regarding CAER sponsoring a Business Recovery Program. Ray said that he feels that there is a need for local businesses to address these issues.

Chris reported that a CAER sponsored drill has been tentatively scheduled for the morning of October 13 at the EOC. The focus of the drill will be

practicing using 800 MHz radios. CAER will send out an e-mail notice when more information is finalized.

Tom reminded CAER members to share any program ideas with him.

### **New Business:**

No new business items were discussed.

### **Citizen Corp Reports**

CERT: Barb reported that CERT is working on the details for a new CERT volunteer class.

Medical Reserve Corp/Public Health: Karen reported that Steele County Public Health is in the process of applying for a MRC award. The amount of the grant award has been decreased this year.

Hospital: Stacy reported that the hospital is currently working on an internal emergency preparedness drill for the first part of December. They are in the early phases of the planning process.

Ellendale Emergency Manager: No Report

Salvation Army: Roger reported that there was nothing new to report.

Emergency Medical Services: No Report

Civil Air Patrol: Dee reported that CAP did training at a Fly in Breakfast held on August 26. Members practiced emergency services.

MN VOAD: No Report

RACES/ARES: Tom did not have any new information to report.

Red Cross: Iris reported that Red Cross responded to several house fires. The new dispatch service is working well. Red Cross is in the process of

training 2 new DAT volunteers. Red Cross has only 4 active DAT volunteers at the present. Classes are being held for the new volunteers. Three Red Cross volunteers will be attending four days of training at Camp Ripley this fall. The SE and SW Red Cross regions have combined into one southern region led by Rochester.

Skywarn: Chris reported that Skywarn has received 50 more spotter guides from NWS. No activations. Skywarn participated in state fair events. Autumn won a ride in the TIV tonado alley movie at the Science Museum.

Law Enforcement: No Report

Chamber of Commerce: No Report

Steele County Clothesline: No new developments.

City Council Representative: Raymond reported that six out of the seven members of the 911 Board are up for reelection this year. He also reported that cell phone calls to 911 will no longer go through the Highway Patrol. He said that Tim Boyer has been doing an outstanding job as the new 911 Director.

Steele County Emergency Manager Report: Chris reported that he had attended the AMEM meeting. Mike and Chris are working on the emergency management website, the Threat and Hazard Identification and Risk Assessment, changing over to the Everbridge Notification system, and preparing information for the county board to sign off on MN WALK.

The meeting was adjourned at 8:15 PM.

The next meeting will be held at 7:00 PM on October 17.