

## CAER Members Meeting

March 2, 2017

**Called to order:** 5:49 pm

**Members present:** Bonnie Johnson, Tim Johnson, Iris Johnson, Stacy Martin, Barb Ruhter, Dennis Hollatz, Bob Beier, Mohammed Kazemi, Rex Harriman, Jerry Ibberson, Richard Waldee, Annette Hove, Sam Vanderpoel

### Approvals:

Meeting Minutes from 01/05/17 approved. Motioned by Dennis Hollatz & Stacy Martin

Treasurer Report was not reviewed due to Tim Van Engelenhoven not making the meeting.

### Old Business:

1. Meeting with facilitator – Dennis Hollatz cannot hold the meeting any sooner than late April. He will pick a day that fits his schedule and we will use the conference at the library.

2. New member's class – Eight new members graduated from our 2017 class. It was held at Lincoln Elementary School. We used an entire hallway of classrooms which added a new dimension to our final drill. Some suggestions from the class members include add walkie talkie training so they can be used in the drill and critique after each room search before moving on.

3. How to do Book (officer responsibilities & procedures/processes) – Hold a separate meeting to deal with this. Make a list of all topics that should be included. Stacy Martin is loading everything onto a 2 terabyte USB as a backup.

### New Business:

1. There was a discussion about getting prior approval before any one spends money. We looked at our By-Laws and all agree that they need to be updated. No one is sure what the latest version is.

2. A motion by Dennis Hollatz and Iris Johnson to approve paying Bonnie Johnson \$15 for a storage case was approved.

3. A motion by Dennis Hollatz and Stacy Martin to pay for 2 sets of shelving was approved.

4. New Board Members:

Motion by Bonnie Johnson and Rex Harriman to add Dennis Hollatz as Chief of Psychology and Terrorism was approved.

Motion by Bonnie Johnson and Stacy Martin to add Mohammad Kazemi as Chief of Logistics was approved.

5. Future Training:

Short events – bring bag and share what you added & mini drills on cribbing and med ops.

Longer events – Scavenger hunt (Stacy to organize & share at next meeting), National CERT has ideas, ask Kelly for ideas.

Bonnie Johnson to email a survey to all CERT members.

Meeting adjourned at 7:00 pm.

**Next Meeting April 6<sup>th</sup> at 5:45 pm.**