

CERT Members Meeting

June 1, 2017

Called to order: 6:02 pm by Bonnie Johnson

Members present: Bonnie Johnson, Tim Johnson, Iris Johnson, Barb Ruhter, Mohammed Kazemi, Annette Hove, Dennis Hollatz, LaVonne Trotter

Approvals:

Meeting Minutes from 05/0417 approved.

Treasurer Report was reported by Tim Van Engelenhoven. Balance as of today \$1743.98. Expenses: \$25.00 to Stacy Martin for MNVOAD Conference, \$104.50 to Bob Beier for mileage & MNVOAD Conference, \$43.00 to Jerry Ibberson for MNVOAD Conference. Deposit of \$45.50 for purchases of CERT items. Motion to accept by Iris Johnson, 2nd by Dennis Hollatz. Approved.

Unfinished Business:

1. BYOBag - Six people attended. Felt it was worthwhile because we could discuss issues and share information amongst us. Did not play the CERT game. We will try to set a date in the fall to do that.
2. Badges – Bonnie asked Mike about them. He thought they were done and that we had them. So, we are still in limbo with badges.
3. Ordered supplies have been received.
4. Meeting with Mike about Facilitator Meeting – Iris Johnson & Bonnie Johnson met with Mike. He said that if we have a sign-in record that states what the event was for and that the event is under the direction of the Emergency Manager, city insurance should cover us and board members should not be at risk of be sued personally. Regarding driving our personal vehicles, Mike said until we park our vehicles we are just private citizens and our personal insurance should cover any accident. We should individually check with our insurance company if we want to be sure what is covered. Mike wants to hire a paid CERT coordinator. Iris & Bonnie made a list of questions for the city auditor & lawyer. Mike will set up a meeting so we can ask our questions.
5. Scavenger Hunt/Picnic- We agreed to have Stacy Martin check with Park & Rec to find a place with available date then reserve it preferably in late July.
6. Iris Johnson motioned that Tim VanEngelenhoven be both the Chief of Finance & Chief of Logistics. Second by Dennis Hollatz. Approved
7. Iris Johnson motioned that Mohammed Kazemi be both Asst to the Chief of Finance & Asst to the Chief of Logistics. Second by Dennis. Approved

New Business:

1. Future Training:
 - a. Play CERT game in the Fall.
 - b. Disaster Assessment Class – ask Red Cross to do this.
 - c. Shelter Class - have Scott Reiten do it.

2. Printing Business Cards – Bonnie to try printing some for Tim VanEngelenhoven. Iris to add this to Policy & Procedure Book.

3. Karen Fontaine asked if CERT wants to participate in mental health responder training in July or the fall. We decided on the fall.

4. Everbridge training – suggested ways to reach the public included putting it on you tube and Facebook. Also having a segment on Owatonna Live or Owatonna Today.

5. SCFF – Order 1000 pencils. Check out getting erasers that go on the pencils. No prizes for adults.

Meeting adjourned at 7:05 pm.

Next Meeting July 6th @ 6:00 pm at Community Ed Room 126.