

Steele County CAER Minutes

Nov 15, 2017

6:30 PM

Location:

Owatonna Fire Hall

Call to Order:

Meeting was called to order at 6:30 pm by Tom Karnauskas.

Attendees:

Iris Johnson, Tom Karnauskas, Jerry Ibberson, Mike Johnson, Bonnie Johnson, Dee Kirchner, Alec Newbowers, Sandee Hardy-Hagen

Routine Approvals:

- Minutes of Sept 20, 2017 were approved. Alec Newbowers 1st & Dee Kirchner 2nd
- Treasurer's Report - unchanged \$1802.77 & was approved. Jerry Ibberson 1st & Alec Newbowers 2nd

Old Business:

1. Credential Update:
 - a. The new process is working. It takes 8 weeks to get badges.
2. CAER shirts for members:
 - a. Bonnie Johnson brought in samples of shirts made from various materials. She got a quote from Oak Glen at \$20 per shirt that includes printing.
 - b. Tom Karnauskas has a quote from Court Sports at \$15 per shirt plus \$5 for printing.
 - c. Tom Karnauskas is going to work on recreating the CAER Logo in vector.
 - d. Alec Newbowers is going to look at the Port Authority website and come back with a recommendation on material type for the shirt.

New Business

1. Tom Karnauskas attended the Public Private Workshop at MN state EOC. Strong partnership characteristics include secures and leverages resources, cultivates and nurtures relationships, embodies values and creates quality, advocates, demonstrates leadership skills and qualities. Some potential challenges to success include effective utilization of private sector resources, level of trust, level of communication (sharing), level of coordination, commitment to cross-training, commitment to improving outcomes, innovation and flexibility.
2. Review the Bylaws
 - a. Article IV section 1 – motion to change the following sentence. “Meeting dates may be adjusted by the President when circumstances require.” Jerry Ibberson 1st Alec Newbowers 2nd approved

- b. Article IV section 6 – motion to change as following “Meeting location shall be Owatonna. Jerry Ibberson 1st Alec Newbowers 2nd approved
- 3. Plan EOC drill for elected officials in February. Plan EOC drill for CAER in March.
- 4. Presidential Volunteer Service Awards - Motion to provide awards for all CAER member groups that track volunteer hours. 1st Dee Kirchner 2nd Bonnie Johnson approved. Iris Johnson will order awards, but each group must start tracking hours for their members.
- 5. The Owatonna Hospital Hazard Vulnerability Assessment 2017 was accepted unanimously as is.
- 6. Elections:
 - a. Motion to elect Tom Karnauskas as CAER President 1st Mike Johnson 2nd Iris Johnson passed
 - b. Motion to elect Sandee Hardy-Hagen as CAER Treasurer 1st Mike Johnson 2nd Iris Johnson passed
- 7. Holiday Train
 - a. Briefing at 3:00 pm on Dec 5th.
 - b. Any CAER member may help but needs a reflecting vest.
- 8. Do not go to the county directly. All matters must go through Mike Johnson using the proper chain of command.
- 9. Mike Johnson now has 2 deputies to assist him, Chris Gannon and Tom Karnauskas.

Member Updates:

American Red Cross

Red Cross continues to respond to disasters nationally and is working on plans in case needed during the Super Bowl. Minnesota DAT FYTD responded to 158 events, 222 families & a total of 646 clients. Thankfully the last event in Steele County was on Sept 11th. Steele County DAT held a meeting last month. We are storing some extra supplies in a member’s storage locker. Our team has ten members. Iris Johnson, Bob Beier & Bonnie Johnson from CERT went to a training session on how to conduct surveys of buildings as potential shelters that was held by Rice/LaSeur/Waseca DAT.

CERT

To prepare for managing shelters in Steele County CERT conducted a 3-hour training session. There were 20 participants. We are working with Trinity Lutheran Church to prepare to use them as a shelter. A shelter drill at Trinity is being planned for January. Five CERT members are going to the FEMA Emmitsburg training center in February to take the new CERT Basic Training Instructors course and two will then take the managers course. We started planning for the annual meeting on January 11, 2018. We’ve also started prepping for our next new members class in February which has 45 people signed up. Tim Van Engelenhoven is out fund raising to purchase supplies for the next class including bags with gear and course books.

OSCAR/ARES

OSCAR is working with Emergency Management and OPU to relocate the Amateur Radio repeater. Performance was compromised at the current site when ARMER was installed. The alternate repeater

is having noise problems that do not appear they will be resolved. Primary goal is to have reliable communications for SKYWARN in the spring.

The ARRL Minnesota Section held a Simulated Emergency Test (SET) in October. The objective was to communicate across the state using multiple bands and operating modes.

The Department of Defense held a joint communications exercise (COMDEX) over the weekend of 03-Nov. Some of the communications occurred on a rare frequency used by DOD that Amateurs have access to on a secondary basis.

MNDOT contacted OSCAR as a recruiting tool for a communications position. We posted the information on our web site and included announcements on our Sunday night net. This is the third time MNDOT has reached out. Two hams have been hired in the past.

Tom K is running for the Vice Director position for the Dakota Division of the ARRL. The Dakota Division comprises North Dakota, South Dakota and Minnesota. There are four candidates. Results will be released 17-Nov.

SKYWARN

2018 Sweet Spot spotter map is progressing on Schedule. The web page is 98% ready and we to have the map printed by February for the 2018 training meetings.

Skywarn fundraising breakfast is Dec. 10th at the Owatonna VFW. Buy your tickets from a Skywarn Member.

City of Ellendale

We are still working on a place to store our cots and shelter materials.

Meeting Adjourned at 7:55 pm.

Next meeting at the Owatonna Fire Hall on 01/17/2018 at 6:30 pm.