

## **Steele County CAER Minutes**

**July 18, 2018**

**6:30 pm**

**Location : Owatonna Fire Hall**

**Call to order:**

**Meeting was called to order by President Tom Karnaukas at 6:35 pm**

**Jerry Ibberson was appointed to take meeting minutes.**

**Attendees:**

**Tom Karnauskas, Alec Newbowers, Jerold Ibberson, Thad Rosenberg, Bonnie Johnson, Delores Kirchner, Jamie Vogt, and Mike Johnson.**

**Routine Approvals:**

**Minutes from the May 16<sup>th</sup> 2018 were approved as posted. Motion Jerry Ibberson and second by Bonnie Johnson.**

**Motion approved.**

**No Treasurers report.**

**Old Business:**

**CAER Shirts: Alec N. reported in Member shirts. Shirts will be ordered from Corporate Recognition of Owatonna.**

**Decision was made to go with a solid color state logo rather than an outline. Cost would be \$1.50 extra.**

**Men's sizes L and XL and Ladie's sizes to XL would cost \$35.53**

**XXL would cost \$37.03 and XXXL would be \$40.03**

**Prices are cash or check. Credit cards add a 3% charge.**

**9 shirts are ordered at this time. Lead time is about two weeks from Corporate Recognition.**

**Members will pay for their own shirts when they pick them up.**

**Emergency Sheltering at Trinity Church:**

**Mike J. reported that the contract is done and ready for approval and signatures from all parties.**

**Bloodborne pathogen training:**

**A Power point class is ready for use. Class takes 40 minutes to 1 hour and is available on a USB drive from Mike J at the OFD.**

**CERT might host classes for Volunteer organizations. Tom K. will coordinate. Earliest classes might be November or January.**

**Bonnie J. asked about Damages assessment classes. Mike J. will get power points ready for Bonnie J.**

**Citizens Academy was discussed along with along with "A Night to Unite". No action taken.**

**New Business:**

**Mike J. announced that an audit of the Steele County Free Fair security plans will be conducted before this year's fair.**

**Mike J. also passed around a binder containing "Security for Soft Targets and Crowded Areas- Resource guide" which would be used for the Steele County Free Fair.**

**There are plans to update the Steele County Emergency Operations plan and having the materials moved to a new county server.**

**There will be a EOC (Emergency Operations Center) practice exercise session August 14<sup>th</sup> 2018 at 9 am at the Owatonna Fire Hall.**

**CAER members are invited to participate as more help and training is important.**

**Mike J. said we need more people trained for EOC Operations.**

**The EOC Operations Operators Manual was passed around for all to view. It is also available on the Steele County Emergency Management web page.**

**Meeting was adjourned at 7:45 pm.**

**Motion made by Alec Newbowers and seconded by Delores Kirchner. Motion carried.**

**Minutes submitted by Jerry Ibberson,**