

Steele County CAER Minutes

November 14, 2012

7:00 PM

Location:

Steele County EOC

Introductions:

Call to Order:

Meeting was called to order by Tom Karnauskas

Attendees:

Chris Gannon, Mike Johnson, Karen Fontaine, Roger Wencil, Tom Karnauskas, Dee Kirchner, Dennis Hollatz, Mary Fink.

Approvals:

Routine business review included:

1. Minutes of October 17, 2012 General Meeting were approved.
2. The Treasurer's Report was approved with a balance of \$1,800.77.

Old Business:

Mike gave an update on the volunteer badges. Badges will continue to be handled through the Steele County Recorder's Office. If a badging machine becomes available through the region the badging procedure may change.

The CERT Annual Meeting has tentatively been scheduled for January 3rd. Additional volunteer trainings and classes have been or will be posted on the CAER calendar as the dates are scheduled.

A discussion was held about scheduling a Business Recovery Program for local businesses sometime in 2013. It was decided that a representative from the local Chamber of Commerce will be invited to attend the March

CAER meeting. The March meeting will be devoted to planning for the Business Recovery Program.

Tom reported that Sandy Hardy-Hagen and Lon Thiele have both consented to serve another term on the CAER Board. Karen Fountaine agreed to continue to serve as the VP/Secretary until another person can be found to take over this position.

New Business:

Mike reported that he had reviewed the Steele County EOP with the Steele County Board of County Commissioners. The Board officially approved the plan on November 13, 2012.

Mike also shared information about a lantern that he had seen displayed at the National Emergency Manager's Conference. The battery operated lantern can serve as both a light source and a recharger for cellphones, IPAD's, etc. He purchased one for himself and he will bring it to the next CAER meeting.

A discussion was held about CAER applying for an Intsy Print mini grant again this year. Mike will speak with Shirley Woodfill about applying for the grant. A suggestion was made that the grant could be used to help print booklets for the Business Recovery Program.

It was suggested that Chris Gannon should review the new SCEM Portal and how to use Campfire at the January CAER meeting.

Steele County Emergency Manager Report:

Chris reported that he continues to work on the AAR for the CAER Communications Exercise that was held on October 13 and on completing the THYRA.

Citizen Corp Reports

CERT: Dennis reported that CERT is working on planning for their annual meeting

Medical Reserve Corp/Public Health: Karen reported that representatives from public health, emergency management, and the hospital continue to meet monthly to discuss and review planning issues.

Hospital: No Report

Ellendale Emergency Manager: No Report

Salvation Army: Roger reported that the local Salvation Army is in the process of signing up bell ringers to man the kettles. If you would like to volunteer, call 507-272-9255.

Emergency Medical Services: No Report

Civil Air Patrol: Doug Ployhar will not be attending CAER meetings due to a busy workload. Emily Heimerl is the new ES officer at CAP.

MN VOAD: No Report

RACES/ARES: Tom reported that the new class schedule has been posted on the CAER calendar.

Red Cross: No Report

Skywarn: A SKYWARN breakfast has been scheduled for December 9th at the VFW. Tickets may be purchased through Bonnie Hermel at the Owatonna Fire Station or by contacting a SKYWARN volunteer. Only tickets purchased in advance of the breakfast will benefit SKYWARN.

Law Enforcement: No Report

Chamber of Commerce: No Report

Steele County Clothesline: No Report

City Council Representative: No Report

The meeting was adjourned at 8:00 PM.

The next meeting will be held at 7:00 PM on January 16. Note that there will not be a CAER meeting scheduled in December.