

February 20, 2008 6:00PM Executive Committee Meeting

Location:

Owatonna EOC

Attendees:

Mike Johnson; Karen Fountaine; Stacy Mielke; Tom Karnauskas; Kim Purscell; John Taylor

Kim Purscell handed out a handout "Building Priorities for 2008"

Why does CAER exist? Coordinate activities within the Emergency Management Agencies in Steele County, in order to build synergies, strengthen partnerships, test our systems, and to improve communications between member agencies.

Craig Strand thought we should add "Promote preparedness" to the vision statement. And "Educate the Public".

Objectives: To promote the highest possible community awareness. To promote emergency response and recovery services in our communities.

Craig Strand reminded and advised committee members not to take on too much, we do not want to "burn out" the CAER members.

Community Awareness

- 1. Series of articles
- 2. Seminars
- 3. Web Portal
- 4. Collaborative Training Calendar
- 5. Develop S.O.U's between agencies
- 6. Providing Referral Services
- 7. Bundling of Services
- 8. Special Events- Volunteer Expo, National Preparedness Month

Mike Johnson asked how we get new people involved in CAER. How do we get industry involved in CAER? What do we do to get government involved? County, City, Township?

Should meetings be held bi-monthly or quarterly instead of monthly? (Would more people attend if the meetings were held bi-monthly or quarterly)? If held bi-monthly or quarterly we could hold the CAER meetings in different cities throughout the county. Will the meeting structure change? Length of meeting: No more than an hour???

Hold meetings for all CAER members. Hold meetings for industry. Hold meetings for government officials.

Guest speakers for meetings???

Recognition of CAER organizations/members for the job that they do.

Tom Karnauskas asked to have another Executive Committee Meeting in March before the general meeting.