

Steele County CAER Minutes
June 15, 2011 7:00 PM

Location:

Steele County EOC

Introductions:

Emergency Operations Plan Review:

It was decided to postpone the Emergency Operations Review ESF#5.5 Information and Planning until the July CAER meeting.

Call to Order:

Meeting was called to order by Karen Fontaine.

Attendees:

Mary Fink, Chris Gannon, Karen Fontaine, Roger Wencil, Lon Thiele, O Dalle, Iris Johnson, Mike Johnson, and Autumn Gangelhoff

Approvals:

Routine business review included:

1. Minutes of May 18, 2011 General Meeting were approved as published on the SCEM Portal.
2. The Treasurer's Report was approved with a balance of \$1,800.77.

Old Business:

1. It was reported that Steele County will continue with the current badge system. Mike reported that a background check is currently being run on all new volunteers. He also commented that it is important for all volunteer groups to keep the volunteer's contact information current. The contact information can be very important if there is an injury to a volunteer.
2. Mike reported that the Steele County Safety Fair and the Have a Safe Summer campaign were currently being held at the Four Seasons Building. Turnout for the Safe Summer activities was very good.
3. The CAER Drill planning committee is still in the early planning stages. More information will be shared at a later meeting.

New Business:

1. It was reported by Lon Thiele that there are several large community events occurring this weekend in Steele County. CERT volunteers may be needed to assist with crowd control. Mike and Lon will meet to coordinate the volunteers.
2. Mike reported that the goal is to have the 800 mega Hertz radio system operational by Thanksgiving. A Disaster Drill is tentatively scheduled for March 2012 to test the system.

Citizen Corp Reports

- **CERT:**
Assisting with Wenger Marching Band Parade and the Steele County Safety Fair
- **Medical Reserve Corp/Public Health:**
Three volunteers attended the SE MN MRC Conference in Rochester on May 21.
Karen requested a meeting with Steele County Law Enforcement to help her write a Mass Dispensing Clinic security plan for the Four Seasons Building site. Lon said to send out a meeting request to him for some time in mid to late July.
- **Hospital:**
No Report
- **Ellendale Emergency Manager:**
No Report
- **Salvation Army:**
Has been working on the Safe from Harm program. Safe From Harm (SFH) is a comprehensive program, complete with

model guidelines, designed to assist The Salvation Army's corps and social service institutions in their efforts to implement The Salvation Army's National Policy Statement on Sexual Abuse of Children.

- Emergency Medical Services:

No Report

- Civil Air Patrol:

No Report

- MN VOAD:

Will be meeting with Chris Gannon to review the Volunteer and Support annex in the coming days. They plan to discuss the annex with volunteer organizations.

- RACES/ARES:

No Report

- Red Cross:

Have conducted a training on case work and responded to a house fire. Some problems have been encountered when the local Red Cross Chapter needs to be activated. Iris reported that Steele County needs to contact her directly not the SE Regional office. She has made arrangements with her employer to leave work if local Red Cross services are needed.

- SKYWARN:

There was a small activation on May 21st. An official call out wasn't made but volunteers on the HAM were deployed for a storm that went through the NW corner of Steele County.

- Law Enforcement:

Lon reported that Law Enforcement is in need of additional volunteers to assist with upcoming events that are scheduled for this weekend.

- Chamber of Commerce:

No Report

- Steele County Clothesline:

Nothing new to report

Steele County Emergency Manager Report:

Mike and Chris both contributed to the report. Chris is back on staff after some funding issues were resolved. He is continuing to work on the Steele County Mitigation Plan. Funds have been requested to conduct ongoing CERT classes. Mike reported that the Steele County Board of Commissioners has approved the installation of 2 flood gates. A new siren notification system has been installed for the fairgrounds and the water park areas.

Adjournment:

The meeting was adjourned at 8:00 PM

The next meeting will be held at 7:00 PM on July 20th.

ESF 5.05 Information & Planning will be reviewed