

Steele County CAER Minutes
November 16, 2011 7:00 PM

Location:

Steele County EOC

Introductions

Call to Order:

Meeting was called to order by Tom Karnauskas

Attendees:

Mary Fink, Chris Gannon, Karen Fontaine, Roger Wencil, Mike Johnson, Raymond Truelson, Tom Karnauskas, Iris Johnson, Sandee Hardy-Hagen, Matt Durand, and Autumn Gangelhoff

Approvals:

Routine business review included:

1. Minutes of October 19, 2011 General Meeting were approved.
2. A motion was approved to file the Treasurer's Report as received. The ending balance as of October 31 was \$1,800.77. Tom and Mary will resolve the check card disposal and check printing issues.

Old Business:

1. The CAER meeting minutes are now being posted on the portal with a larger print type.
2. The December 5 Canadian Pacific Holiday Train information for the Owatonna stop is now available on the railroad's web page. Mike will be scheduling some meetings with a planning group to work out the details for the Owatonna stop.
3. Chris Gannon's position as Assistant County Emergency Manager has been approved by the Steele County Board.
4. The 800 MHz system is moving forward. It is expected that the system will go live sometime in December. Training on the operation of the radios will be scheduled for some time in 2012.
5. The Code Red notification system may be replaced with a different system.
6. Tim Boyer has been hired to a 1 year contract as the 911 Dispatch Director.
7. Matt Durand asked for an update on the construction of a sandbagging machine. Mike will get the necessary information to Matt.

New Business:

1. One of the goals for CAER in 2012 will be to address the comments written in the CAER Drill AAR/IP.
2. CERT will have their annual meeting in January 2012.
3. A discussion was held about the current volunteer badging system. It was suggested that CAER should schedule a discussion about conducting volunteer background checks for either the January or February CAER meeting. Mike told members that currently a badge does not expire for 3 years from issuance to the volunteer.

Citizen Corp Reports

- CERT:
The annual meeting will be held in January. The CERT class scheduled for January and February is filling up. CERT had 2 board members attend a training and management class in Massachusetts. In December CERT will have 2 members attend Train the Trainer classes in New Brighton.
- Medical Reserve Corp/Public Health:
Chris Gannon has been assisting public health to review a comprehensive Public Health Preparedness Capabilities assessment.
- Hospital:
No report
- Ellendale Emergency Manager:
No Report
- Salvation Army:
They are in the process of setting up bell ringing volunteers in Steele County. The kick-off will be on November 17 at Our Savior's Lutheran Church. Roger reported that approximately 90% of every dollar that is donated stays in Steele County. The need for services is high this year.
- Emergency Medical Services:
No Report
- Civil Air Patrol:
No Report
- MN VOAD:
Nothing to report
- RACES/ARES:
Tom reported that a licensing class will begin on February 14.
- Red Cross:
Iris reported that the Red Cross is going through reorganization as part of a 12 county region. Some offices have reduced hours and some offices have closed. Several chapters have merged. New regional coordinators will start weekly rotations to assist DAT responders that need help on calls with decision making questions.
- Skywarn:
SKYWARN/Special Deputies will hold a fundraiser breakfast on December 12 from 8:00 AM to 12:00 PM. SKYWARN training is scheduled for March 13 at 7:00 PM at the Fire Hall
- Law Enforcement:
No report
- Chamber of Commerce:
No Report
- Steele County Clothesline:
Nothing to report.

Steele County Emergency Manager Report:

- The DNR installed two flood monitoring gauges during the 1st week of November. The first gauge is installed at Bridge Street and the 2nd gauge is installed at Dane Road (Maple Creek).
- The 5-year mitigation plan has been accepted by FEMA/State. When earmarked funding from FEMA has been finalized the money will be used to purchase back-up generators, emergency warning sirens, and NOAA weather radios.
- The emergency web site has received approval to move to the Voyager server in Mankato.
- The nationwide alert system that was tested last week was problematic.

Program:

The following persons were elected to serve as either officers or as members of the Executive Board for a 2 year term:

- Tom Karnauskas - President

- Mary Fink - Treasurer
- Matt Durand - Executive Board member

The meeting was adjourned at 9:00 PM.

The next meeting will be held at 7:00 PM on January 18, 2012 (No meeting in December).

ESF#11 Food and Water will be reviewed.