



Steele County CAER Minutes

July 21, 2021

Location:

Owatonna Fire Dept

Call to Order:

Meeting was called to order at 6:30 pm by Tom Karnauskas.

Attendees: Jerry Ibberson, Iris Johnson, Tom Karnauskas, Bonnie Johnson, Alec Newbowers, Kirsten Sailer, Karen Fountaine, Annette Duncan, Megan Norbeck

Routine Approvals:

Treasurer Report balance of \$1,805.77

Motion to authorize Sandee Hardy Hagen to look at options to change banks - by voice vote passed.
Iris Johnson to inform Sandee of this decision.

Old Business

1. The winter storm checklists are still in process.
2. The badges for the Trinity Church shelter Team are still not processed. Iris Johnson to contact Trinity and move this along.
3. CERT Search & Rescue plans are in process.

New Business:

1. New Steele County Emergency Manager – Kirsten Sailer
 - a. 21 years disaster experience and 10 years as safety trainer.
 - b. Her office is located on the lower level of the county building, and she has an open-door policy.
 - c. Transcare training in October. Deals with trains
 - d. She is working with county and city officials to update EOPs, Emergency Operations Plans. This needs to be done quickly due to a due date approaching.
 - e. A system for individuals to report disaster damage. Kirsten is looking at using United Way 211. Still undecided as what to use.
 - f. County money accounts – Kirsten to work on how to manage accounts that the county set up for volunteer groups.

Updates

1. Public Health – Karen Fountaine
 - a. They are going out to places to give vaccinations. Not enough people are getting them. Might do them at the SCFF. Waiting to see how that goes at another fair.
 - b. Karen Fountaine retiring on August 31.
2. Shelters
 - a. The Armory is the first choice and Trinity Lutheran Church has an agreement for use. Which is used depends on the situation.

- b. Kirsten Sailer to meet with other county & city officials to work on adding more shelters.
3. CERT – meeting on 7/28 at the firehall. Planning for a new member’s class in October.
4. SCFF – The rehab trailer will be set up in safety alley.
5. Xmas Train – Is scheduled to stop in Owatonna this year.
6. Skywarn – will be on alert monitoring weather during the fair.
7. United Way Annette Duncan – Can help with getting volunteers when we need them.

Meeting adjourned at 7:43 pm.

Next Meeting -

September 15th at the Owatonna Firehall 3rd floor 6:30 pm