

CERT Members Meeting

Dec 20, 2021

Called to order: 6:30 pm by Tom Karnauskas
Meeting held at Owatonna Firehall

Members present: Iris Johnson, Tom Karnauskas, John Jacobson, Sherry Segal, Kristen Sailer, Dennis Hollatz, Jerry Ibberson, Jennifer Heien, Lois Nelson, Bob Beier

Approvals

Meeting Minutes 20210728 1st Jerry Ibberson 2nd John Jacobson - Approved

Finance no information from Tim Van Engelenhoven

Tom Karnauskas is closing the CERT bank and putting the money in a special account earmarked for CERT expenses by the county. To make purchases use a county credit card that Kristen Sailer and Tom Karnauskas have.

Old Business

1. Everbridge is working for the volunteer groups now. Starting in Feb Tom Karnauskas will use it to send out announcements to the full CERT membership. Iris Johnson to send Tom Karnauskas her CERT full contact list.
2. Covid Vaccinations – Public Health is doing drive thru shot clinics at the public works building on Wednesdays from 10:30 am to 4:30 pm. They need CERT volunteers to help. There are 2 - 3hour shifts each Wednesday.

New Business

1. Sheltering

- a. After a shelter closes CERT volunteers will inventory the shelter kits to resupply and reorganize.
- b. On Jan 8th 9am at the firehall Iris Johnson, Bob Beier, Kirsten Sailer, and Sherry Segal are going to inventory the armory shelter kit. Iris Johnson to share the outcome with Jerry Ibberson for his input. The purpose is to agree on what the kits should have in them versus what is there before Tom Karnauskas orders supplies for the new shelter kits.
- c. We spent a little time on reviewing the shelter training but due to a deadline on submitting to Community Ed Spring catalog we tabled the review until a later date.
 - i. The group decided that HIPPA training be required for all working in registration along with possessing a current county badge. The training will be a written instruction that volunteers read and take a short test then submit to Tom Karnauskas.
 - ii. It is acceptable to ask for a personal ID.
 - iii. Kristen Sailer suggested purchasing the wrist bands with numbers on them thus eliminating the need for the numbered cards.
 - iv. We will put registration forms on the bus so that people can fill out the form prior to arrival at the shelter.

2. CERT Class

- a. We will go through Community Ed to ease getting the word out to the community about classes.
 - b. The Winter class is a short class to introduce CERT and is on 3/1 and 3/3. Sherry Segal submitted the information so that it will appear in the catalog.
 - c. Sherry Segal to submit information for the Spring catalog for the full CERT Class.
 - d. Dates for the full CERT class are as follows:
3/29 3/31 4/5 4/7 4/12 4/14 4/19 4/21 4/26
3. Small group meetings to discuss other areas of sheltering to resume on 1/10/22 at 3pm Steele County Admin Building. Kristen to send invites to those needed.
 4. Bob Beier shared that Eagles is doing meat raffles. Volunteer groups can offer to participate.

Meeting closed at 8:15 pm.

Next Meeting to be announced later.