

**Steele County CERT  
Members Meeting  
19-Oct-2022**



**Called to order:** 6:30 pm by Tom Karnauskas  
**Location:** Owatonna Fire Department – 3<sup>rd</sup> Floor

**Attendees**

Arthur Bartholomew, Bob Beier, Chad Cardiff, Jerry Ibberson, Phillip Parker, Barb Ruhter, Sherry Segal

**Routine Business**

1. Meeting Minutes
  - a. Approved CERT 08-Jun meeting minutes as published on the SCEM Portal.

**Old Business**

1. Credentials
  - a. Volunteers need to ensure their badge is current. Expiration date should be printed on the back of the badge. Volunteer Registration Forms and instructions can be downloaded at <https://www.steelecountyemergency.com/volunteer-agencies/how-to-volunteer/>
2. Meeting Notices
  - a. Meeting notices to “Active” CERT members are sent from Everbridge by text and email.
  - b. Meeting notices to “Inactive” CERT members are sent from Everbridge by email only.
  - c. Notices should also include links for meeting minutes.

**New Business**

1. Previous Activations Discussions / Comments
  - a. Wenger Band Festival
    - i. No new discussion.
  - b. Steele County Free Fair
    - i. No new discussion.
  - c. OHS Homecoming
    - i. Worked better because volunteers were paired with OPD.
    - ii. Parade route had physical chalk line applied to street as spectator boundary.
    - iii. Some issues with candy being thrown at turns not reaching spectators behind the chalk line.
2. Planned Events
  - a. Canadian Pacific Holiday Train
    - i. Train is NOT scheduled to pass through Owatonna this year.
  - b. Red Cross Smoke Alarm Installation
    - i. ARC is looking for volunteers to assist on 29-Oct at Lazy-U Mobile Home Park.
    - ii. This is NOT A CERT ACTIVATION. Volunteers are on their own.
  - c. Shelter Kit Review
    - i. Kits are being assembled as agreed following the Dec-2021 exercise.
    - ii. Plan to hold a meeting in Nov to introduce the new kits.
  - d. Shelter Exercise
    - i. Shelter exercise scheduled for Armory on 17-Dec, beginning at 8:00 AM.
    - ii. Focus will be a live trial of the new kits and procedures.
  - e. Salvation Army Kettle Ringing
    - i. As part of the discussion relating to a New Member Class (below), the group agreed it would be good for CERT to have more local exposure.
    - ii. Kristen, Megan, and Tom volunteered to ring a SA kettle last year. Group expressed interest in trying to have CERT at multiple locations on a specific day.
3. New Member Class
  - a. The group had a healthy discussion about the New Member class that was cancelled for the Fall.
  - b. While running the class through Community Ed was viewed as positive, additional publicity and exposure was suggested as needed. Suggestions included posters, Owatonna Live, community events, County fire departments, single night class by Sherry and Dennis.
  - c. The group concluded to plan for a fall 2023 class and work on the additional exposure for the CERT program.