



Steele County CAER Minutes

Nov 16, 2022

Location:

Steele County Admin Building

Call to Order:

Meeting called to order at 3:30 pm by Tom Karnauskas.

Attendees: Jerry Ibberson, Iris Johnson, Kristen Sailer, Tom Karnauskas, Thad Rosenberg, Ed Hoffman, Dennis Hollatz, Lon Thiele, Kyra Crepin, Bonnie Johnson, Melissa Kofstad, Jamie Vogt, Annette Duncan, Sean Farley, Jerry Mausbach, Joe Eichten, Major Michele Heaver, Ron Kubista

Routine Approvals:

Minutes for 20220921 approved 1st Dennis Hollatz 2nd Thad Rosenberg Approved
Financial – no change

Old Business

1. Training & Exercises priorities
 - a. Need more input
 - b. Give Joe Eichten dates for possible training
 - c. For 2023 ISO 300 scheduled for Aug 1st – 3rd & ISO 400 for Nov. Kirsten will for a link to the classes when available. There are 40 openings.
 - d. Tabletop in Ellendale a possibility.
2. The Township Meeting review on 21-Sept went well. All 13 townships participated. Kirsten working with 2 to complete.
3. EOP Regional Review Committee on Nov 7th went well. The following were updated – new mapping tools, buffer zones and critical infrastructure locations. The State will notify of approval of plan.

New Business

1. Secretary Election – 2-year term beginning Jan 2023
 - a. Annette Duncan unanimously elected.
2. Facility Coordinator responsibilities, equipment & training listing
 - a. How to meet requirements?
 - b. Need input.
 - c. Hazardous materials
 - d. 71 facilities that reported in 21'
 - e. How to document & update?
 - f. Possible separate working session
 - g. Do survey

3. Shelter Kits Grant

- a. 2 grants totally \$10,000
- b. Used to put together 5 shelter kits.
- c. 2 kits in Owatonna for the Armory & Trinity Church
- d. The kit each in Ellendale, Medford & Blooming Prairie
- e. There is a shelter exercise schedule for Dec 17th at the armory.
- f. Public Health will participate in the shelter drill.

Updates

1. Skywarn – fundraiser Dec 11th at the VFW.
2. RACES – license class in Feb 2023
3. Joe Eichten (railroad) – no major events
4. Salvation Army – Has 2 teams, one in Rochester & one in Albert Lea. 3 members deployed for IAN.
5. Ellendale – shots in Oct & needs a backup emergency manager.
6. Public Health – shot clinics, going to nursing homes to give shots. No RSV vaccine et. Can order more Covid tests from the state.
7. Hospital – surging with staffing issues. Lots of sick kids.

Meeting adjourned at 4:25pm.

Next Meeting

Next meeting to be announced later.