# **RICE & STEELE 911 IPAWS Form**



#### Select one of the boxes below:

WEA is a cell phone only alert notification. EAS is for cable override/radio broadcast and will send alert to a broader area.

EAS

WEA

BOTH

#### Message Category (Select from dropdown):

**Urgency (Select from dropdown):** MUST BE IMMEDIATE OR EXPECTED FOR WEA TO WORK

#### Severity (Select from dropdown):

MUST BE EXTREME OR SEVERE FOR WEA TO WORK

## Certainty (Select from dropdown):

MUST BE OBSERVED OR LIKELY FOR WEA TO WORK

#### Event Name (Select from dropdown):

Select Civil Emergency Message for WEA Only Or Select Civil Danger Warning, Shelter in Place Warning, or Evacuation Immediate for WEA and EAS.

#### **Expires (Select from dropdown in hours):**

#### Sender Agency (Select from dropdown in hours):

**Message to Public (WEA) 90 Character Limit:** (ONLY NEEDED IF SENDING WEA) Message creators be sure to include the following in your message: Which agency is this message from? What do you want the public to do? What is the hazard that is going to harm them? Where is the danger? How long do they need to do what you are telling them to do?

**Message to Public (EAS) Reccommended 1800 Character Limit:** (ONLY NEEDED IF SENDING EAS) Message creators be sure to include the following in your message: Which agency is this message from? Describe the hazard or risk. Give location of the hazard. What do you want the public to do? How long do they need to do what you are telling them to do?

### Affected Region (SAME CODE) (Select one of the boxes below):

Rice County only

Steele County only

Both Rice and Steele Counties

Response Type: (some programs insert this automatically based on the event code)

#### Response Code Code Description

Evacuate	Relocate as per instructions
Prepare	Make preparations as per instructions
Execute	Execute a pre-planned activity as per the instructions
Avoid	Avoid the subject event as per the instructions
Monitor	Attend to information sources as per the instructions
Access	Evaluate the information in the message
All Clear	The subject event no longer poses a threat or concern
None	No Action recommended

In some software programs the assigned values may look as follows but they still meet the CAP 1.2 standard (as listed below):

- EVI/Evacuate = "Evacuate Now"
- SPW/Shelter = "Take Shelter Now"
- Prepare = "Prepare for Action"
- Execute = "Execute Action"
- Monitor = "Monitor Radio or TV"
- Avoid = "Avoid Hazard"

Here is an example of a Shelter in Place Warning relayed via WEA.

Field	Example
[Source] Sender Name value, typically associated with the alert originator	Aitkin County Sheriff
[Guidance - What to do] Assigned value derived from instruction- specific event code (EVI, SPW) or response type element	Take Shelter Now
[Hazard - What] Event name corresponding to event code element	Chlorine Gas in air
[Location - Where]	in this area until
Termination Time in local time zone derived from expires element	4:30 PM

A WEA Message would look like this: [# of characters]

Chlorine Gas in air this area until 4:30PM Take Shelter Now - Aitkin County Sheriff [85]

Aitkin County Sheriff Advises Take Shelter Now - Chlorine Gas in this area until 4:30PM [89]