**IPAWS WEA ONLY MESSAGE TEMPLATES**

\*Child Abduction and Nuclear Power Plant messages must be sent out by the State.

\*Weather warnings are sent out by the National Weather Service and Everbridge (Citizen Signup).

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| **ACTIVE SHOOTER** ALERT 90-CHARACTER MESSAGE:  **(Fill in Hazard – Active Shooter). (Fill in Police, Fire, Sheriff) advises (evacuation/take shelter) of (fill in location) until (fill in time 6:00 AM or PM).** | **ACTIVE SHOOTER** ALERT 360-CHARACTER MESSAGE:  **[SOURCE]:** Active Shooter **[LOCATION].** Evacuate or take shelter. Call 911 with suspect information.  ***Example***   * SOURCE: Owatonna PD * LOCATION: 333 School St E, Owatonna   ***Resulting Message***  **Owatonna PD: Active shooter, 333 School St E, Owatonna. Evacuate or take shelter. Call 911 with suspect information.** |
| **SHELTER IN PLACE** WARNING 90- CHARACTER MESSAGE:  **(Fill in Hazard). (Fill in Police, Fire, Sheriff) advises to (shelter in place or take shelter now) if in area of (fill in location) until (fill in time 6:00 AM or PM).** | **SHELTER IN PLACE** WARNING 360- CHARACTER MESSAGE:  **[SOURCE]:** has issued a Shelter in Place Warning **[LOCATION]** until. **[EXPIRATION]**  ***Example***   * SOURCE: Owatonna PD * LOCATION: Southeast Owatonna * EXPIRATION: 6PM   ***Resulting Message***  **Owatonna PD has issued a Shelter in Place warning for Southeast Owatonna until 6 PM.** |
| **MISSING PERSON ALERT 90- CHARACTER MESSAGE:**  **(Fill in Police, Fire, Sheriff) is looking for missing person name/skin color/age/sex/height/weight/hair/clothing color).** | **MISSING PERSON ALERT 360- CHARACTER MESSAGE:**  **[SOURCE]:** Missing person **[DESCRIPTION, as will fit: skin color/age/sex/height/weight/hair/clothing color**]. Last seen at **[LOCATION].** If seen call 911.    ***Example***   * SOURCE: Owatonna PD * DESCRIPTION, as will fit: 39 yo m, 5’11,190lbs, br hair * Location: 200blk of Pearl Street E, Owatonna   ***Resulting Message***  **Owatonna PD: Missing person, 39yo m, 5’11,190 lbs, br hair.Last seen in 200blk of Pearl Street E, Owatonna. If seen call 911** |
| **ROAD CLOSURE ALERT 90-CHARACTER MESSAGE:**  **(Fill in Police, Fire, Sheriff) advises (fill in location) is closed until (fill in time 6:00 AM or PM).** | **ROAD CLOSURE 360-CHARACTER MESSAGE:**  [SOURCE]: [LOCATION] closed due to [REASON] Detour if possible. Est time of closure [EXPIRATION TIME].  ***Example***   * SOURCE: Owatonna PD * LOCATION: Rose/Vine, Owatonna * REASON: accident * EXPIRATION TIME: 3 hrs   **Resulting message**  **Owatonna PD: Rose/Vine, Owatonna closed due to accident. Detour if possible. Est time of closure 3 hrs.** |
| **EVACUATION 90-CHARACTER MESSAGE:**  **(Fill in Hazard). (Fill in Police, Fire, Sheriff) advises evacuation of (fill in location) until (fill in time 6:00 AM or PM).** | **EVACUATION 360-CHARACTER MESSAGE:**  [SOURCE]: Evacuation of [LOCATION] issued. Go to [LOCATION] for information.  ***Example***   * SOURCE: Owatonna PD * LOCATION: Rose/Vine, Owatonna * LOCATION: 2323 Bridge St W, Owatonna   **Resulting message**  **Owatonna PD. An immediate Evacuation of Rose/Vine has been issued. Go to 2323 Bridge St W, Owatonna for further instructions.** |
| **911 OUTAGE 90-CHARACTER MESSAGE:**  **9-1-1 Outage. (Fill in Police, Fire, Sheriff) advises 9-1-1 is out of service until (fill in time 6:00 AM or PM). Call (FILL IN NUMBER WITH DASHES).** | **911 OUTAGE 360-CHARACTER MESSAGE:**  **(Fill in Hazard). (Fill in Police, Fire, Sheriff) advises evacuation of (fill in location) until (fill in time 6am or pm).** |



