



# Local Emergency Operations Plan Review Form

Submit completed form and MNWALK copy to the appropriate HSEM Regional Program Coordinator (RPC)

## Use this form to document the findings of a local emergency operations plan (EOP) review

The local emergency management director submits to the appropriate review group chair: the upgraded or updated EOP, a cross-referenced [MNWALK](#), and this form. The group conducts its review and records comments on the MNWALK. The group chair completes the review sheet, attaches the MNWALK and submits them to the HSEM RPC. The HSEM RPC forwards a signed copy to the local emergency management director and follows up on any comments made by the review group.

For more information about the review process, visit the [HSEM Website](#) or contact your RPC.


Steele County  
Jurisdiction

Mike Johnson  
Emergency Management Director

- We have reviewed the Emergency Operations Plan for this jurisdiction and found that it **adequately addresses** the reviewed planning requirements, as noted in the attached MNWALK.
- We have reviewed the Emergency Operations Plan for this jurisdiction and found that it **will adequately address** the reviewed planning requirements after the items noted in the attached MNWALK are completed.
- We have reviewed the Emergency Operations Plan for this jurisdiction and found that it **does not adequately address** the reviewed planning requirements. Further revision is needed to address the comments made in the attached MNWALK.

Olmsted/Rochester/Steele  
Review Group

December 18, 2018  
Review Date

Kenneth E Jones   
Review group chair's signature

December 18, 2018  
Date

### For HSEM Use Only

- This plan **adequately addresses** all state and federal planning requirements and is approved.
- This **plan does not adequately address** all state and federal planning requirements and is not approved. Further revision is needed to address the comments made in the attached MNWALK.

\_\_\_\_\_  
HSEM Regional Program Coordinator

\_\_\_\_\_  
Date